ESGENA invites colleagues from Europe and from all over the world to present their experience, studies and projects at the 22nd ESGENA Conference in October 2018 in Vienna, Austria. Participants wishing to submit abstracts can do so only in electronic format by sending a MS Word document with their abstract by e-mail to:

Ulrike Beilenhoff,
ESGENA scientific secretariat
Email: UK-Beilenhoff@t-online.de

**Deadline for submitting abstracts: 31st May 2018**

The authors will receive an official confirmation within 3-5 days after submitting their abstract. If authors do not get an official confirmation within 5 days, please send the abstract again to Ulrike Beilenhoff and a copy to the ESGENA secretariat: info@esgena.org.

The presenting author of an accepted free paper or poster will receive a free registration to the ESGENA Conference. A limited number of free registrations are available

**General Information on Abstract Submission**

Participants are invited to submit original scientific abstracts for oral or poster presentation. Authors have to conform to the following guidelines for abstract submission. **Those not conforming to the guidelines will not be considered for reviewing.**

- Abstracts must be submitted in English and must be presented in English.
- Abstracts will be reviewed by a panel of experts and may be selected for oral or poster presentations, or may be rejected.
- Notification of acceptance (for oral or poster presentation) or rejection by the Scientific Programme Committee will be e-mailed to the presenting author by June 30, 2018.
- Detailed information, guidelines and recommendations for oral or poster presentation, as well as day, time and room will be sent in due time to duly registered presenting authors. The time allotted for each oral presentation will be 10 minutes, followed by 5 minutes of question time. During the poster round, authors of posters should also be prepared to answer questions in English.
- Accepted abstracts will be published in the ESGENA Abstract Book and on the ESGENA website.

**The abstract should be typed as follows:**

- Use font that is easy to read such as Arial, Times Roman, Helvetica or Courier fonts.
- The abstract must not be more than 500 words long or must not fill more than one A4 page, using type in 12-point font.
- A brief title should clearly state the nature of the investigation
- Abbreviations should, if possible, be avoided in the title, but may be used in the text if they are defined on the first usage
- The authors’ names (full first name, surname) and the institution (hospital, university, organization, city and country, e-mail and fax number) where the research was carried out, with the name of the presenting author underlined
- Use single line spacing
- Include tables if necessary
- The abstract should be as informative as possible
- **The abstract should have a logical, scientific structure (introduction, mains & objectives, method, results, conclusion, summary, references, learning outcomes for audience)**
- Statements such as „results will be discussed “ or „data /information will be presented “ cannot be accepted
- Please ensure that your abstracts do not contain any spelling, grammar or scientific errors, as it will be reproduced exactly as submitted
- The abstract should have a **nursing relevant content** and should **add to existing knowledge**.
- The abstract should have a minimum of **2 relevant References**, but not more than 10 References.
- The abstract should state **2 things the delegates could learn** from your presentation

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### How to prepare a well-written abstract

You can use the template to complete all sections

<table>
<thead>
<tr>
<th>Scientific Abstract Template (limit: 500 words or one A4 page) - Please complete ALL Sections</th>
<th>Explanatory Notes When completed, and before submission – delete this column</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Title</strong></td>
<td>10 – 12 words that capture the relevance and essence of the research</td>
</tr>
</tbody>
</table>
| **Introduction / Background** | ➢ What has been investigated  
➢ Why is the research important.  
➢ Context of the study - has something similar already been done and how the presented work differs |
| **Aims / Objectives** | ➢ The purpose of the **RESEARCH / project – not of the abstract!**  
➢ Providing a brief synopsis  
➢ Hypothesis, question or concept underpinning the research. |
| **(Research) Methods** * Please indicate which methodology you have used and delete non-applicable methods:  
➢ Randomized Controlled Trial (Intervention)  
➢ Meta-Analysis  
➢ Systematic Review  
➢ Cohort Study (Prediction)  
➢ Qualitative Research Studies (Exploration)  
➢ Service / Program Evaluation  
➢ Audit  
➢ Case Report  
➢ Other: state which | ➢ Should describe **HOW** the AIMS of the research were achieved.  
➢ What the research/project involved - for example:  
* Short description of the study design  
* Underpinning theoretical or conceptual frameworks,  
* Sampling technique(s) used, e.g. qualitative or quantitative,  
* Retrospective or prospective  
* Method of data collection: e.g. review, surveys, focus groups, patient cohorts etc.  
* Sample size, criteria for selection and exclusion,  
* Randomised or non-randomised.  
* Type / method(s) of data analysis (tests)  
* Statistical or interpretative analysis software programs used (GENERIC name of the software)  
* If applicable: state if **Ethics Approval** was obtained. |
| **Findings / Results** | What the research discovered  
➢ Synopsis of the findings of the study, using key data to demonstrate the outcomes.  
➢ Avoid simply citing data, particularly in quantitative studies.  
➢ State statistical significance (quantitative studies) |
| Summary and Discussion | ➢ Synthesis of the data and how it answers your research question. NEVER submit an abstract without results,  
➤ Provide a short explanation of HOW the findings relate to the AIMS,  
➤ present EVIDENCE of the findings from your METHODS (to support the implications of your study = conclusions)  
➤ Critically define any weaknesses / strengths identified in your data |
| --- | --- |
| Conclusion | What the research implies  
➤ IMPLICATIONS of the findings and  
➤ how they ADD to the existing knowledge |
| Learning Outcomes + Relevance to Nursing Practice | Relevance to Nursing and how the findings can be used/applied in Clinical Practice |